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Description automatically generated Framework Agreement for**

**Construction Consultancy REF EPHF21-001**

**Introduction**

On the 5th January 2022 Braintree District Council let a four-year National framework agreement for Construction Consultancy Services.

**Scope of Services\***

* **Lot 1; Architectural, Landscape & Building Design Services** (Including Planning, Development and Environmental)
* **Lot 2; Building Services Engineering** (including Mechanical, Fire Safety and Electrical Services Design)
* **Lot 3; Building Surveying Services** (including Quantity Surveying, Asbestos Consultancy and Party Wall Surveying)
* **Lot 4; Civil & Structural Engineering**
* **Lot 5; Principal Designer, Employers Agent & Clerk of Works Services** (including CDM Advisory Services and Legal services – property, contracts, planning litigation)
* **Lot 6; Valuation, Estates & Property Marketing** (Including Graphic Design and CGI services)
* **Lot 7; Topographical / Land Surveying & Measured Land Services**
* **Lot 8; Energy Consultation** (including EPC’s DEC’s BREEAM, Design advice)
* **Lot 9; Highways, Traffic & Transport**

\*Each requirement arising from this Framework will be different, projects can include any or all of the Lots above. Each Lot is also available as multi-disciplinary where the Lot selected is the main requirement of the project.

**Why Use This Agreement?**

* Removes the need for a separate above threshold / FTS procurement process thereby significantly reducing timescales.
* Simple and easy to use. Choose either Direct Award or Further Competition
* Pre-agreed terms and conditions.
* Market leading suppliers have been assessed for their financial stability, professional and technical capability and experience.
* Limited number of suppliers per lot to simplify your selection process.
* This framework is free for Public Sector Bodies to use and offers national coverage.

**Who Can Use This Agreement?**

This agreement is available to all UK Public Sector Bodies. Please see the Contract Notice on The Essex Procurement Hub website [www.ephframeworks.org](http://www.ephframeworks.org) for further details. If you are not sure, please contact us.

**How to Use This Framework Agreement**

To make sure you comply with the framework and UK Procurement Legislation, please follow the following steps.

1. Decide whether this is a one-off requirement or whether this is a longer-term agreement. If longer term, up to 4 years is allowed for. Above 4 years is allowed for in certain circumstances. However, please check with your legal team first.
2. There are two options to call off this framework, either by Direct Award or running a Mini-Competition.

Option 1 – Direct Award

If the participant authority can justify best value by directly awarding a contract within this framework, then a call off on this basis can be made.

Option 2 – Mini-Competition

Alternatively a ‘mini-competition’ between all suppliers within the applicable lot can be used. Participants/Users of this framework should submit a full specification of their requirements to each Supplier under the relevant Lot, and select the bidder who offers the best value for money solution.

Once the Public Sector Body has evaluated the mini-competition, an award notification should be sent to all suppliers and, if applicable, a standstill period.

1. A pricing schedule is available to Public Sector Bodies on request.
2. See section “Awarding under the agreement.

**Suppliers**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Supplier** | **Lot 1** | **Lot 2** | **Lot 3** | **Lot 4** | **Lot 5** | **Lot 6** | **Lot 7** | **Lot 8** | **Lot 9** |
| AHR |  |  |  |  |  |  | ✓ |  |  |
| Allen Construction Consultancy | ✓ |  |  |  |  |  |  |  |  |
| Bailey Partnership |  |  |  | ✓ |  |  |  |  |  |
| Baily Garner | ✓ | ✓ |  |  | ✓ |  |  |  |  |
| Barker Associates |  | ✓ |  | ✓ |  |  |  | ✓ |  |
| Base Quantum Ltd. |  |  | ✓ |  |  |  |  |  |  |
| Burroughs Design Partnership Ltd |  |  |  | ✓ |  |  |  |  |  |
| Calfordseaden |  |  | ✓ |  | ✓ |  |  | ✓ |  |
| Campbell Reith Hill LLP |  |  |  | ✓ |  |  |  |  |  |
| Castons CCAS Limited |  |  |  |  | ✓ |  |  |  |  |
| Concertus Design & Property Consultancy Ltd | ✓ | ✓ |  | ✓ | ✓ |  |  |  |  |
| Curl La Tourelle + Head Limited | ✓ |  |  |  |  |  |  |  |  |
| DHA Planning |  |  |  |  |  |  |  |  | ✓ |
| FFT |  |  |  |  |  |  |  | ✓ |  |
| Frankham Consultancy |  |  |  | ✓ |  |  | ✓ |  |  |
| Ingleton Wood LLP | ✓ | ✓ |  | ✓ |  |  |  | ✓ |  |
| Joscelyne Chase Ltd |  |  |  |  |  | ✓ |  |  |  |
| JSH |  | ✓ |  |  |  |  |  |  |  |
| KLH Architects | ✓ |  |  |  |  |  |  |  |  |
| Macegreen Consulting Ltd |  |  | ✓ |  |  |  |  |  |  |
| NB Group |  |  |  |  |  |  | ✓ |  |  |
| NPS Property Consultants Ltd |  | ✓ |  |  | ✓ | ✓ | ✓ | ✓ |  |
| Norman Rourke Pryme (NRP) Limited |  |  |  |  | ✓ |  |  |  | ✓ |
| Playle & Partners LLP | ✓ |  | ✓ |  | ✓ |  |  |  |  |
| Property Tectonics |  |  | ✓ |  |  |  |  |  |  |
| Ridge and Partners LLP | ✓ |  |  | ✓ |  |  | ✓ | ✓ | ✓ |
| RPP |  |  | ✓ |  |  |  |  |  |  |
| Stace LLP |  |  | ✓ |  |  |  |  |  |  |

The following suppliers are under each lot. For contact details, please see next page.

**Contact Details of Suppliers**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| AHR (LOT 7) | | | Allen (LOT 1) | |
| Name: | | Rosie Howard | Name: | Peter Paisley |
| Phone: | | 01618 287900 | Phone: | 01217 652900 |
| E-mail: | | [abcbidteam@ahr.co.uk](mailto:abcbidteam@ahr.co.uk) | E-mail: | [peter.paisley@allen.uk.com](mailto:peter.paisley@allen.uk.com) |
| Website: | | <https://www.ahr.co.uk/> | Website: | <https://www.allen.uk.com/> |
| Bailey Partnership (LOT 4) | | | Baily Garner (LOT 1, 2 & 5) | |
| Name: | Simon Zawada | | Name: | Lot 1: Michelle Minogue  Lot 2: Bradley Webster  Lot 5: Sara Chisholm |
| Phone: | 01732 885835 | | Phone: | 0208 2941000 |
| E-mail: | [s.zawada@baileyp.co.uk](mailto:s.zawada@baileyp.co.uk) | | E-mail: | [michelle.minogue@bailygarner.co.uk](mailto:michelle.minogue@bailygarner.co.uk);[bradley.webster@bailygarner.co.uk](mailto:bradley.webster@bailygarner.co.uk); [sarah.chisholm@bailygarner.co.uk](mailto:sarah.chisholm@bailygarner.co.uk); [pqq\_tenders@bailygarner.co.uk](mailto:pqq_tenders@bailygarner.co.uk) |
| Website: | <https://www.baileypartnership.co.uk/> | | Website: | <https://www.bailygarner.co.uk/> |
| Barker Associates (LOT 2, 4 & 8) | | | Socotec Advisory (Base Quantum Ltd) (LOT 3) | |
| Name: | Richard Paynter, Mark Neary | | Name: | Sean Ellison |
| Phone: | 01279 647111 | | Phone: | 0207 0430993, 07843 307704 |
| E-mail: | rpaynter@barker-associates.co.uk  mneary@barker-associates.co.uk | | E-mail: | sean.ellison@socotec.co.uk |
| Website: | https://www.barker-associates.co.uk/ | | Website: | [www.socotec.co.uk/advisory](http://www.socotec.co.uk/advisory) |
| Burroughs Design Partnership Ltd (LOT 4) | | | Calfordseaden (LOT 3, 5 & 8) | |
| Name: | Liam O’Brien, Ross Cullen | | Name: | Lots 3 and 5: Michael Anderson  Lot 8: Grant Harden |
| Phone: | 0220 647484 | | Phone: | Lots 3 and 5: 01702 548449 / 07850 811656  Lot 8: 01223 627198 / 07711 594723 |
| E-mail: | [admin@burroughs.co.uk](mailto:admin@burroughs.co.uk), Ross.Cullen@burroughs.co.uk | | E-mail: | bids@calfordseaden.com  manderson@calfordseaden.com  Gharden@calfordseaden.com |
| Website: | https://www.burroughs.co.uk/ | | Website: | https://calfordseaden.com/ |
| Campbell Reith Hill LLP (LOT 4) | | | Castons CCAS Limited (LOT 5) | |
| Name: | Andrew Tullett | | Name: | Peter Dring or Craig Rallings |
| Phone: | 0207 3401700 | | Phone: | 01473 212535 |
| E-mail: | tenders@campbellreith.com | | E-mail: | [pdring@castons.com](mailto:pdring@castons.com); crallings@ccas-ltd.com |
| Website: | https://www.campbellreith.com/ | | Website: | https://ccas-ltd.com/ |

**Contact Details of Suppliers (continued)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Concertus Design & Property Consultancy Ltd (LOT 1, 2, 4 & 5) | | | | Curl La Tourelle + Head Limited (LOT 1) | | |
| Name: | | | Andy Bates | Name: | | Wayne Head, Frehiwot Gebremichael |
| Phone: | | | 01473 316600 | Phone: | | 0207 2670055 |
| E-mail: | | | bids@concertus.co.uk | E-mail: | | [wayne.head@clth.co.uk](mailto:wayne.head@clth.co.uk); [frehiwot@clth.co.uk](mailto:frehiwot@clth.co.uk) |
| Website: | | | https://www.concertus.co.uk/ | Website: | | https://www.clth.co.uk/ |
| DHA Planning (LOT 9) | | | | FFT (LOT 8) | | |
| Name: | | | Elizabeth Bryant | Name: | | Hannah Dipchan |
| Phone: | | | 01622 776226 | Phone: | | 01689 885080 |
| E-mail: | | | [info@dhaplanning.co.uk](mailto:info@dhaplanning.co.uk); Elizabeth.bryant@dhaplanning.co.uk | E-mail: | | [hannahdipchan@effefftee.co.uk](mailto:hannahdipchan@effefftee.co.uk) |
| Website: | | | https://www.dhaplanning.co.uk/home | Website: | | https://www.effefftee.co.uk/ |
| Frankham Consultancy (LOT 4 & 7) | | | | Ingleton Wood LLP (LOT 1, 2, 4 & 8) | | |
| Name: | | Lot 4: Gordon Lane  Lot 7: Nigel Coote | | Name: | Paul Ruffell, Max Chapman | |
| Phone: | | 0208 3097777  Lot 4: 07809 658 517  Lot 7: 07776 468002 | | Phone: | 0207 6804400, 01206 224270 | |
| E-mail: | | [bids@frankham.com](mailto:bids@frankham.com), [gordon.lane@frankham.com](mailto:gordon.lane@frankham.com),  nigel.coote@laneandfrankham.com | | E-mail: | [pqqmanager@ingletonwood.co.uk](mailto:pqqmanager@ingletonwood.co.uk);  [paul.ruffell@ingletonwood.co.uk](mailto:paul.ruffell@ingletonwood.co.uk);  [max.chapman@ingletonwood.co.uk](mailto:max.chapman@ingletonwood.co.uk) | |
| Website: | | https://www.frankham.com/ | | Website: | <https://www.ingletonwood.co.uk/> | |
| Joscelyne Chase Ltd (LOT 6) | | | | JSH (LOT 2) | | |
| Name: | Paul Bird | | | Name: | Emma Grant | |
| Phone: | 01376 554 518 | | | Phone: | 01473 255965 | |
| E-mail: | [paul@joscelynechase.co.uk](mailto:paul@joscelynechase.co.uk) | | | E-mail: | emma.grant@jshipswich.co.uk | |
| Website: | <https://www.joscelynechase.co.uk/> | | | Website: | https://jshipswich.co.uk/ | |
| KLH Architects (LOT 1) | | | | Macegreen Consulting Ltd (LOT 3) | | |
| Name: | Bryan Wybrow | | | Name: | Andrew Mace, Joe Swinson, Victoria Strugnell-Green | |
| Phone: | 01473 689532 | | | Phone: | 07920 714023 | |
| E-mail: | [bryan@klharchitects.com](mailto:bryan@klharchitects.com) | | | E-mail: | [andy@macegreen.co.uk](mailto:andy@macegreen.co.uk), [joeswinson@macegreen.co.uk](mailto:joeswinson@macegreen.co.uk), [victoria@macegreen.co.uk](mailto:victoria@macegreen.co.uk), bids@macegreen.co.uk | |
| Website: | <https://www.klharchitects.co.uk/> | | | Website: | <https://macegreen.co.uk/> | |
| NB Group (LOT 7) | | | | NPS Property Consultants Ltd  (LOT 2, 5, 6, 7 & 8) | | |
| Name: | Alex Niven | | | Name: | Simon Boyd, Daniel Fordham | |
| Phone: | 01224 212324 | | | Phone: | 07808 790459, 01603 894100 | |
| E-mail: | [Alex.Niven@NBGroup.net](mailto:Alex.Niven@NBGroup.net) | | | E-mail: | [bids@nps.co.uk](mailto:bids@nps.co.uk); [daniel.fordham@nps.co.uk](mailto:daniel.fordham@nps.co.uk) | |
| Website: | <https://www.nbgroup.us/> | | | Website: | https://norseconsulting.co.uk/ | |
| Norman Rourke Pryme Limited (NRP)  (LOT 5 & 9) | | | | Playle & Partners LLP (LOT 1, 3 & 5) | | |
| Name: | Matthew Kennedy, Nico Dejong | | | Name: | Lot 1: Hayley Poynter-Fenning, Sarah Primarolo  Lot 3: Alan Doherty  Lot 5: Luke Turner, Claire Kennedy  ITQ’s: Sarah Wade | |
| Phone: | 0207 6547280 | | | Phone: | 0208 3006811 | |
| E-mail: | [NRPAdministration@nrpltd.com](mailto:NRPAdministration@nrpltd.com) [Matthew.kennedy@nrpltd.com](mailto:Matthew.kennedy@nrpltd.com), [Nico.dejong@nrpltd.com](mailto:Nico.dejong@nrpltd.com) | | | E-mail: | [hfenning@playleandpartners.co.uk](mailto:hfenning@playleandpartners.co.uk), [sprimarolo@playleandpartners.co.uk](mailto:sprimarolo@playleandpartners.co.uk)  [adoherty@playleandpartners.co.uk](mailto:adoherty@playleandpartners.co.uk)  [L.Turner@playleandpartners.co.uk](mailto:L.Turner@playleandpartners.co.uk),  [ckennedy@playleandpartners.co.uk](mailto:ckennedy@playleandpartners.co.uk) | |
| Website: | https://www.nrpltd.com/ | | | Website: | [swade@playleandpartners.co.uk](mailto:swade@playleandpartners.co.uk) <https://www.playleandpartners.co.uk/> | |
| Property Tectonics (LOT 3) | | | | Ridge and Partners LLP (LOT 1, 4, 7, 8, & 9) | | |
| Name: | Leanne Rigby-Hughes | | | Name: | Lara Dennison | |
| Phone: | 01617 274324 | | | Phone: | 01993 815000 | |
| E-mail: | leanne.rigby-hughes@property-tectonics.co.uk | | | E-mail: | [ldennison@ridge.co.uk](mailto:dennison@ridge.co.uk) | |
| Website: | <https://www.property-tectonics.co.uk/> | | | Website: | <https://ridge.co.uk/> | |
| RPP (LOT 3) | | | | Stace LLP (LOT 3) | | |
| Name: | Natalie Bennet; Gerry McGeough | | | Name: | Richard Canton | |
| Phone: | 0113 2433731 or 07753 806800; 01628 487080 or 07764 250132 | | | Phone: | 01992 565 529 | |
| E-mail: | [n.bennett@rpp.co.uk](mailto:n.bennett@rpp.co.uk); [g.mcgeough@rpp.co.uk](mailto:g.mcgeough@rpp.co.uk) | | | E-mail: | [r.canton@stace.co.uk](mailto:r.canton@stace.co.uk) | |
| Website: | <https://rpp.uk.com/> | | | Website: | <https://www.stace.co.uk/> | |

**Awarding under the Agreement**

Public Sector Bodies wishing to award a contract under this framework agreement may use their own documentation, or the EPP Call-off order form, referencing clearly to this agreement EPHF21-001.

Public Sector Bodies wishing to utilise this framework must advise EPP before undertaking a Direct Award or Mini Competition by completing and returning the Access Form – Appendix A – to EPP at [ephframeworks@braintree.gov.uk](mailto:ephframeworks@braintree.gov.uk).

Once an award has been made, Public Sector Bodies must then complete the Award Notification Form – Appendix B – and return it to EPP at ephframeworks@braintree.gov.uk. They must also publish a Contract Award Notice on Contracts Finder.

**Due Diligence**

Framework suppliers must hold the following insurances as a minimum:

* Employer’s Liability Insurance: £10,000,000
* Public Liability Insurance: £10,000,000
* Professional Indemnity Insurance: £5,000,000

Public Sector Bodies are responsible for ensuring that its own due diligence requirements are met, including that Suppliers hold the insurances required by the PSB for their individual call-off contracts. Public Sector Bodies may contact EPP for information on latest annual checks carried out but must carry out any other due diligence or checks beyond the above list at the Call-Off stage if deemed necessary to meet own requirements and internal governance.

**If You Require Further Information;**

|  |  |
| --- | --- |
|  | **E:** Email us at [ephframeworks@braintree.gov.uk](mailto:ephframeworks@braintree.gov.uk) |
|  |  |
|  | **T:** Call us on 01376 551414 and ask for Procurement |
|  | **W:** Visit our website at [www.ephframeworks.org](http://www.essexprocurementhub.org/) |
|  | **S:** Follow us on LinkedIn [@EPH Frameworks](http://www.linkedin.com/company/essex-procurement-hub/) |

Public Sector Bodies having any difficulties with contracts placed under this Agreement which cannot be solved simply, should contact us for assistance.

**Appendix A – EPP Framework Access Form**

Public Sector Bodies wishing to utilise this framework must advise EPP before undertaking a Direct Award or Mini Competition by completing and returning this form EPP via [ephframeworks@braintree.gov.uk](mailto:ephframeworks@braintree.gov.uk). Alternatively, please complete this form via [this link](https://www.braintree.gov.uk/xfp/form/651).

|  |  |
| --- | --- |
| **Framework name and reference** |  |
| **Lot/Sub-lot number to be used** |  |
| **Please indicate if you are planning to Direct Award or carry out a Mini-competition** | **Direct Award Mini-Competition** |
| **Estimated Contract Start Date** |  |
| **Estimated Contract Duration** |  |
| **Do you require a copy of the Pricing Matrices?** | **Yes No** |
| **Do you require a copy of the generic Framework Terms and Conditions and order form?** | **Yes No** |
| **Declaration:**  By submitting this form, I confirm that our organisation wishes to access the below indicated framework agreement, and that in doing so, it will act in accordance with the relevant User Guide and will follow the current procurement regulations where applicable.  I acknowledge that suppliers’ pricing under the framework agreement is commercially sensitive information and agree, on behalf of our organisation, to keep the pricing information supplied to us in strict confidence. This is not to be disclosed to any other party. I shall not make any use of any information provided other than for accessing the framework. Any information provided will only be shared with stakeholders reasonably required to receive it.    I acknowledge that any purchases made under this framework agreement will form a contract directly between us the purchaser, and the individual framework contractor. | |
| **Name of Your Organisation** |  |
| **Your Name** |  |
| **Your E-mail** |  |
| **Signature** |  |

Tick this box if you would not like to join our mailing list. You will only hear from us a few times a year, to advertise new Frameworks that have been let, or any changes to existing Frameworks.

**Appendix B – EPP Award Notification Form**

Public Sector Bodies must complete the following details on contract award:

|  |  |
| --- | --- |
| **Framework name and reference** |  |
| **Awarded Supplier** |  |
| **Supplier Contact Name** |  |
| **Value of Contract** |  |
| **Lot/Sub-lot number** |  |
| **Direct Award or Mini-competition** | **Direct Award Mini-Competition** |
| **Contract Start Date** |  |
| **Contract Completion Date or number of years awarded, or please state if this is an ad-hoc requirement** |  |
| **Name of Your Organisation** |  |
| **Your Name** |  |
| **Your E-mail** |  |
| **Signature** |  |

**Please return this form via e-mail to:** [ephframeworks@braintree.gov.uk](mailto:ephframeworks@braintree.gov.uk). Alternatively, please complete this form via [this link](https://www.braintree.gov.uk/xfp/form/652).