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Description automatically generated Framework Agreement for**

**Refuse Supplies REF EPHF21-002**

**Introduction**

On the 6th December 2021 Braintree District Council let a four-year National framework agreement for the supply of Refuse Supplies.

**Scope of Services**

**Lot 1\*** Single-use Plastic Refuse/Recycling Sacks, Box Bags & Caddy Liners (inc. virgin material, 30% recycled content and 100% recycled content)

**Lot 2\*** Single-use Compostable Refuse/Recycling Sacks, Box Bags & Caddy Liners (made with vegetable materials or paper)

**Lot 3\*** Reusable Bags and Sacks (made of woven new or recycled materials, inc. laminated fabric and polypropylene fabric)

**Lot 4** Kerbside Recycling Boxes (including new boxes and collection of end of life boxes)

**Lot 5** Food Waste Plastic Caddies (including new caddies, as well as replacement parts and collection of end of life caddies)

**Lot 6** Wheeled Bins – Metal (including new & refurbished bins, as well as replacement parts and collection of end of life bins)

**Lot 7** Wheeled Bins – Plastic (including bins made of virgin material and recycled content, as well as replacement parts and collection of end of life bins)

\*Please be aware of possible cost increases due to the new [Plastic Packaging Tax](https://www.gov.uk/guidance/check-if-you-need-to-register-for-plastic-packaging-tax) coming into effect on 1 April 2022.

**Why Use This Agreement?**

* Removes the need for a separate above threshold / FTS procurement process thereby significantly reducing timescales.
* Simple and easy to use. Choose either Direct Award or Further Competition
* Pre-agreed terms and conditions.
* Market leading suppliers have been assessed for their financial stability, professional and technical capability and experience.
* Limited number of suppliers per lot to simplify your selection process.
* This framework is free for Public Sector Bodies to use and offers national coverage.

**Who Can Use This Agreement?**

This agreement is available to all UK Public Sector Bodies. Please see the Contract Notice on The Essex Procurement Hub website [www.ephframeworks.org](http://www.ephframeworks.org) for further details. If you are not sure, please contact us.

**How to Use This Framework Agreement**

To make sure you comply with the framework and UK Procurement Legislation, please follow the following steps.

1. Decide whether this is a one-off requirement or whether this is a longer-term agreement. If longer term, up to 4 years is allowed for. Above 4 years is allowed for in certain circumstances. However, please check with your legal team first.
2. Carry out a Mini-Competition between all suppliers within the applicable lot can be used. Participants/Users of this framework should submit a full specification of their requirements to each Supplier under the relevant Lot and select the bidder who offers the best value for money solution.
3. Once the Public Sector Body has evaluated the mini-competition, an award notification should be sent to all suppliers and, if applicable, a standstill period.
4. Due to the complexities of the services and the wide potential diversity of requirements, this Framework does not include any pre-priced elements.
5. See section “Awarding under the agreement.

**Suppliers**

The following suppliers are under each lot. For contact details, please see next page.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Supplier** | **Lot 1** | **Lot 2** | **Lot 3** | **Lot 4** | **Lot 5** | **Lot 6** | **Lot 7** |
| Anzeck Plastics Ltd (previously Biopack Ltd) | ✓ | ✓ |  |  |  |  |  |
| Berry BPI Recycled Products | ✓ |  |  |  |  |  |  |
| Contenur Uk Ltd |  |  |  |  |  |  | ✓ |
| Cromwell Polythene Limited | ✓ | ✓ | ✓ |  |  |  |  |
| Fairport Containers Ltd |  |  |  |  |  | ✓ |  |
| Imperial Polythene Products Ltd | ✓ | ✓ | ✓ | ✓ | ✓ |  | ✓ |
| MGB Plastics |  |  |  |  |  |  | ✓ |
| Opalion Plastics Limited |  | ✓ |  |  |  |  |  |
| Paramount Packaging Ltd | ✓ | ✓ |  |  |  |  |  |
| Peter Ridley Ltd |  | ✓ |  |  | ✓ |  |  |
| Sackmarket Ltd - J&HM Dickson Ltd |  |  | ✓ |  |  |  |  |
| Saipac Ltd | ✓ | ✓ | ✓ |  |  |  |  |
| SSI Schaefer Plastics UK Ltd (previously SSI Schaefer Ltd) |  |  |  |  |  |  | ✓ |
| Storm Environmental Limited |  |  |  |  |  | ✓ |  |
| Straight |  |  |  | ✓ | ✓ |  |  |
| The Compost Bag Company Ltd | ✓ | ✓ |  |  | ✓ |  |  |
| Weir & Carmichael Ltd |  |  | ✓ |  |  |  |  |

**Contact Details of Suppliers**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Anzeck Plastics Ltd (previously Biopack Ltd)  ( Lot 1 & 2) | | | Berry BPI Recycled Products  (Lot 1) | |
| Name: | | Adam Thackeray | Name: | Melanie Finch, Ian Griffiths |
| Phone: | | 01274 669672 | Phone: | 01773 841802 |
| E-mail: | | adam@bio-pack.co.uk | E-mail: | [melaniefinch@berryglobal.com](mailto:melaniefinch@berryglobal.com)  IanGriffiths@berryglobal.com |
| Website: | | [www.bio-pack.co.uk](http://www.bio-pack.co.uk) | Website: | https://www.bpirecycling.co.uk/ |
| The Compost Bag Company Ltd  (Lot 1, 2 & 5) | | | Contenur Uk Ltd  (Lot 7) | |
| Name: | Harold Naylor | | Name: | Bob James |
| Phone: | 01772 641348 | | Phone: | 07968 394664 |
| E-mail: | harold.naylor@compostbaguk.com | | E-mail: | Bob.james@Contenur.com |
| Website: | www.compostbaguk.com/ | | Website: | www.contenur.co.uk/ |
| Cromwell Polythene Limited  (Lot 1, 2 & 3) | | | Fairport Containers Ltd  (Lot 6 – Refurb Bins Only) | |
| Name: | Amanda Briscall | | Name: | David Porter |
| Phone: | 01977 686840 | | Phone: | 07825 958940 |
| E-mail: | amanda@cromwellpolythene.co.uk | | E-mail: | david.porter@fairportholdings.co.uk |
| Website: | www.cromwellpolythene.co.uk/ | | Website: | www.fairportholdings.co.uk/ |
| Imperial Polythene Products Ltd  (Lot 1,2,3,4,5,7) | | | MGB Plastics  (Lot 7) | |
| Name: | Elizabeth Chiappetta, Chris Hughes | | Name: | Thomas Irvine |
| Phone: | 01753 686 336 | | Phone: | 07394 569288 |
| E-mail: | sales@imperialpolythene.co.uk | | E-mail: | thomas.irvine@iplglobal.com |
| Website: | www.imperialpolythene.com/ | | Website: | www.mgbplastics.com/ |
| Opalion Plastics Limited  (Lot 2) | | | Paramount Packaging Ltd  (Lot 1 & 2) | |
| Name: | Clive Hagger | | Name: | Neil Morrish |
| Phone: | 01462 895 600 | | Phone: | 07966 164591 |
| E-mail: | clive@opalion.co.uk | | E-mail: | neil@paramountpackaging.com |
| Website: | www.opalion.co.uk/products | | Website: | www.paramount-packaging.co.uk/ |

|  |  |  |  |
| --- | --- | --- | --- |
| Peter Ridley Ltd (Lot 2 & 5) | | Sackmarket Ltd - J&HM Dickson Ltd (Lot 3) | |
| Name: | Peter Ridley | Name: | Louise Thomson |
| Phone: | 01728 660755 | Phone: | 0800 0326447 |
| E-mail: | office@peterridley.co.uk | E-mail: | [sales@sackmaker.com](mailto:sales@sackmaker.com) |
| Website: | https://peterridley.co.uk/ | Website: | <https://sackmaker.com> |
| Saipac Ltd (Lot 1,2 & 3) | | SSI Schaefer Plastics UK Ltd (previously SSI Schaefer Ltd) (Lot 7) | |
| Name: | Anu Prabhakar, Rakesh Prabhakar | Name: | Jane Timms |
| Phone: | 0208 5534050 | Phone: | 01264 386600, 01264 386645 |
| E-mail: | [anu.prabhakar@saipac.com](mailto:anu.prabhakar@saipac.com)  rakesh.prabhakar@saipac.com | E-mail: | jane.timms@ssi-schaefer.com |
| Website: | <https://saipac.com/> | Website: | www.ssi-schaefer.com/en-gb |
| Storm Environmental Limited  (Lot 6 – New Bins only) | | Straight (Lot 4 & 5) | |
| Name: | Ian Powell | Name: | Thomas Irvine |
| Phone: | 01562 777100 | Phone: | 07394 569288 |
| E-mail: | ian@stormenviro.co.uk | E-mail: | thomas.irvine@iplglobal.com |
| Website: | www.stormenviro.co.uk/ | Website: | www.straight.co.uk/ |
| Weir & Carmichael Ltd (Lot 3) | |
| Name: | Julia Pemberton |
| Phone: | 0151 9341250 |
| E-mail: | Info@weirbags.co.uk |
| Website: | www.weirbags.co.uk/ |

**Awarding under the Agreement**

Public Sector Bodies wishing to award a contract under this framework agreement may use their own documentation, or the EPP Call-off order form, referencing clearly to this agreement EPHF21-002.

Public Sector Bodies wishing to utilise this framework must advise EPP before undertaking a Direct Award or Mini Competition by completing and returning the Access Form – Appendix A – to EPP at [ephframeworks@braintree.gov.uk](mailto:ephframeworks@braintree.gov.uk).

Once an award has been made, Public Sector Bodies must then complete the Award Notification Form – Appendix B – and return it to EPP at ephframeworks@braintree.gov.uk. They must also publish a Contract Award Notice on Contracts Finder.

**Due Diligence**

Framework suppliers must hold the following insurances as a minimum:

* Employer’s Liability Insurance: £10,000,000
* Public Liability Insurance: £10,000,000

Public Sector Bodies are responsible for ensuring that its own due diligence requirements are met, including that Suppliers hold the insurances required by the PSB for their individual call-off contracts. Public Sector Bodies may contact EPP for information on latest annual checks carried out but must carry out any other due diligence or checks beyond the above list at the Call-Off stage if deemed necessary to meet own requirements and internal governance.

**If You Require Further Information;**

|  |  |
| --- | --- |
|  | **E:** Email us at [ephframeworks@braintree.gov.uk](mailto:ephframeworks@braintree.gov.uk) |
|  |  |
|  | **T:** Call us on 01376 551414 and ask for Procurement |
|  | **W:** Visit our website at [www.ephframeworks.org](http://www.essexprocurementhub.org/) |
|  | **S:** Follow us on LinkedIn [@EPH Frameworks](http://www.linkedin.com/company/essex-procurement-hub/) |

Public Sector Bodies having any difficulties with contracts placed under this Agreement which cannot be solved simply, should contact us for assistance.

**Appendix A – EPP Framework Access Form**

Public Sector Bodies wishing to utilise this framework must advise EPP before undertaking a Mini Competition by completing and returning this form EPP via [ephframeworks@braintree.gov.uk](mailto:ephframeworks@braintree.gov.uk). Alternatively, please complete this form via [this link](https://www.braintree.gov.uk/xfp/form/651).

|  |  |
| --- | --- |
| **Framework name and reference** |  |
| **Lot/Sub-lot number to be used** |  |
| **Estimated Contract Start Date** |  |
| **Estimated Contract Duration** |  |
| **Do you require a copy of the generic Framework Terms and Conditions and order form?** | **Yes No** |
| **Declaration:**  By submitting this form, I confirm that our organisation wishes to access the below indicated framework agreement, and that in doing so, it will act in accordance with the relevant User Guide and will follow the current procurement regulations where applicable.  I shall not make any use of any information provided other than for accessing the framework. Any information provided will only be shared with stakeholders reasonably required to receive it.  I acknowledge that any purchases made under this framework agreement will form a contract directly between us the purchaser, and the individual framework contractor. | |
| **Name of Your Organisation** |  |
| **Your Name** |  |
| **Your E-mail** |  |
| **Signature** |  |

Tick this box if you would not like to join our mailing list. You will only hear from us a few times a year, to advertise new Frameworks that have been let, or any changes to existing Frameworks.

**Appendix B – EPP Award Notification Form**

Public Sector Bodies must complete the following details on contract award:

|  |  |
| --- | --- |
| **Framework name and reference** |  |
| **Awarded Supplier** |  |
| **Supplier Contact Name** |  |
| **Value of Contract** |  |
| **Lot/Sub-lot number** |  |
| **Contract Start Date** |  |
| **Contract Completion Date or number of years awarded, or please state if this is an ad-hoc requirement** |  |
| **Name of Your Organisation** |  |
| **Your Name** |  |
| **Your E-mail** |  |
| **Signature** |  |

**Please return this form via e-mail to:** [ephframeworks@braintree.gov.uk](mailto:ephframeworks@braintree.gov.uk). Alternatively, please complete this form via [this link](https://www.braintree.gov.uk/xfp/form/652).