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Description automatically generated Framework Agreement for**

**Street Sweepings Arisings**

**REF EPH005**

**Introduction**

In collaboration with five other Essex Local Authorities, Braintree District Council have procured and awarded a four-year framework agreement for Street Sweepings Arisings.

**Overview**

|  |  |
| --- | --- |
| **Start Date:** | 21 March 2023 |
| **Expiry Date:** | 20 March 2027 |
| **Contracting authority call-off periods:** | Maximum of 6 years |
| **FTS Contract notice ref no:** | [2022/S 000-033023](https://www.find-tender.service.gov.uk/Notice/033023-2022) |
| **Potential maximum value:** | £5,000,000 |
| **Rebate:** | 1.5% paid by supplier |
| **Coverage:** | Essex-wide |
| **FTS Contract Award Notice:** | [2023/S 000-011019](find-tender.service.gov.uk/Notice/011019-2023) |

**Scope of Services**

This framework agreement is for the collection, treatment and disposal or receipt and reprocessing of street sweepings in the Essex Region.

**Why Use This Agreement?**

* Removes the need for a separate above threshold / FTS procurement process thereby significantly reducing timescales.
* Direct award only through a single vendor framework with a market leading supplier that has been assessed for its financial stability, and professional and technical capability.
* Pre-agreed terms and conditions.
* Public Sector Bodies do not pay EPH for the use of the Frameworks.

**Who Can Use This Agreement**

This agreement is available to all Public Sector Bodies in the Essex Region.

**How to Use This Framework Agreement**

Direct Award is the only route available for a Customer to call-off their requirements as this is a single vendor framework.

Customers should identify whether their requirements fall into the Lot 7 specification and send an order in writing (in the call-off order form provided) to the supplier.

The maximum call-off period for any other Essex authority who may wish to call-off is 6 years.

**Pricing**

The rate per tonne is fixed for the duration of the framework term and is available upon request by sending the ‘Access Form’ – Appendix A back to EPP via [ephframeworks@braintree.gov.uk](mailto:ephframeworks@braintree.gov.uk).

**Contact Details of Supplier**

|  |  |
| --- | --- |
| Dunmow Group | |
| Name: | Jason Cracknell |
| Phone: | 01245 466646 |
| E-mail: | sales@dunmowgroup.com |
| Website: | https://www.dunmowgroup.com/ |

**Awarding under the Agreement**

Public Sector Bodies wishing to award a contract under this framework agreement should return the access form (Appendix A) to EPH. We will then provide you with the framework agreement, the call-off terms and conditions, the call-off order template and the pricing schedule agreed.

**Due Diligence**

EPH financially assessed the supplier prior to award and will carry out annual financial checks throughout the duration of the framework.

The Framework supplier must hold the following insurances as a minimum:

* Employer’s Liability Insurance: £10,000,000
* Public Liability Insurance: £10,000,000

Public Sector Bodies are responsible for ensuring that its own due diligence requirements are met, including that Suppliers hold the insurances required by the PSB for their individual call-off contracts. Public Sector Bodies may contact EPP for information on latest annual checks carried out but must carry out any other due diligence or checks beyond the above list at the Call-Off stage if deemed necessary to meet own requirements and internal governance.

**Framework evaluation criteria**

Below is the detailed criteria used for evaluating the Framework responses.

|  |  |  |  |
| --- | --- | --- | --- |
| **Criteria/Sub-Criteria** | | **Marks** | **Weightings** |
| **Price** | |  | 40% |
| **Quality** | Use of processes | /5 | 10% |
| Suitability of resources | /5 | 20% |
| Systems to be applied | /5 | 15% |
| Interfaces/Liaisons and monitoring processes | /5 | 10% |
| Social Value | /5 | 5% |
| Framework coverage/Management information | Pass/Fail | |
| Capability: including  • Health & Safety Policy  • Staffing Policy(ies)  • Disclosure of RIDDOR accidents, incidents and near misses within the last three years  • Compliance breaches with the HSE or EA or any other associated regulatory bodies within the last three years | Pass/Fail | |

**Licenses and Permits**

The supplier provided the following information at tender stage:

* Waste Management and Operators Licences (including for any proposed sub-contractors).
* Planning consents or exemption number for each location

You are invited to carry out any other due diligence or checks beyond the above list at the Call-Off stage if you deem them necessary for your requirements and internal governance.

**Ethics and Best Practice**

The pricing and details provided under this agreement are commercially confidential and should not be shared with any third party.

In particular, prices should under no circumstances be shared with other suppliers on or off the agreement, in an attempt to improve the price, or for any other reason.

**If You Require Further Information;**

|  |  |
| --- | --- |
|  | **E:** Email us at [ephframeworks@braintree.gov.uk](mailto:ephframeworks@braintree.gov.uk) |
|  |  |
|  | **T:** Call us on 01376 551414 and ask for Procurement |
|  | **W:** Visit our website at [www.ephframeworks.org](http://www.essexprocurementhub.org/) |
|  | **S:** Follow us on LinkedIn [@EPH Frameworks](http://www.linkedin.com/company/essex-procurement-hub/) |

Public Sector Bodies having any difficulties with contracts placed under this Agreement which cannot be solved simply, should contact us for assistance.

**Appendix A – EPP Framework Access Form**

Public Sector Bodies wishing to utilise this framework should notify Braintree District Council by returning this form. The information requested is ESSENTIAL for contract monitoring purposes.

|  |  |
| --- | --- |
| Chosen Supplier | Dunmow Group |
| Supplier Contact Name |  |
| Value of Contract |  |
| Contract Start Date |  |
| Contract Completion Date or number of years awarded to, if a one-off, please state this |  |
| Declaration:  By submitting this form, I confirm that our organisation wishes to access the below indicated framework agreement, and that in doing so, it will act in accordance with the relevant User Guide and will follow the current procurement regulations where applicable.  I shall not make any use of any information provided other than for accessing the framework. Any information provided will only be shared with stakeholders reasonably required to receive it.  I acknowledge that any purchases made under this framework agreement will form a contract directly between us the purchaser, and the individual framework contractor. | |
| Name of Your Organisation |  |
| Contact Name |  |
| Contact E-mail |  |
| Signature |  |

Please return this form via e-mail to: [ephframeworks@braintree.gov.uk](mailto:ephframeworks@braintree.gov.uk)

Tick this box if you would not like to join our mailing list. You will only hear from us a few times a year, to advertise new Frameworks that have been let, or any changes to existing Frameworks.